**Appendix B**



**Trail Amenity Adoption Agreement**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  |  |  | Date |
|  |  |  |  |  |
| Address |  | City | State | Zip Code |
|  |  |  |  |  |
| Phone |  | Email |  |  |
|  |  |  |  |  |

I would like to adopt a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (trail amenity of choice)

First choice of location, if applicable \_\_\_\_\_\_\_\_\_

Second choice of location, if applicable \_\_\_\_\_\_\_\_\_\_

Third choice of location, if applicable \_\_\_\_\_\_\_\_\_\_

**As a participant in the Trail Amenity Adoption Program, I agree to the following:**

1. I will pay a trail amenity adoption fee of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to the Truckee Trails Foundation.
2. I will not add any additional items to the chosen trail amenity including but not limited to flowers, photographs, etc.
3. If the plaque is damaged or stolen after one year, I may pay the replacement cost of the plaque if I desire to have the plaque replaced.

**By signing this document, I also understand and agree to the terms outlined below:**

1. My adopted trail amenity is the property of the Town of Truckee. The Town of Truckee will maintain my adopted trail amenity only for its life expectancy. If my adopted amenity deteriorates due to age or other wear and tear, or damage by others, it may need to be removed in the interest of public safety.
2. If my adopted trail amenity must be replaced due to wear and tear or damage, I will have the opportunity to re-adopt the amenity at replacement cost and mount a new plaque, unless the amenity adoption program has been discontinued.
3. The Town of Truckee reserves the right to remove and/or relocate my adopted amenity if it interferes with site safety, maintenance, or construction activities, and/or to discontinue the Trail Amenity Adoption Program at any time.
4. In the event that my adopted trail amenity must be permanently removed, the Town of Truckee will seek an alternative location for the amenity and I will have the opportunity to re-adopt the amenity for the replacement cost of the plaque, unless the amenity adoption program has been discontinued.
5. I acknowledge that the text of the plaque must consist of one of the options listed in Attachment 1 to this Agreement.

I acknowledge that I have read and agree to the above terms and conditions of the Trail Amenity Adoption Agreement.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Printed Name

*Please specify desired plaque inscription in the 4 x 6 space below.*

Plaque inscription approved by the Truckee Trails Foundation \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

 Date Initials

 Date plaque ordered \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date plaque mounted on trail amenity \_\_\_\_\_\_\_\_\_\_\_\_\_

**Attachment 1**

**All plaques will have standard wording consisting of one of the following:**

“Dedicated to (Name)”;

“Donated by (Name)”;

"In Memory of (Name)";

“In Loving Memory of (Name)”;

“Dedicated to the Memory of (Name)”;

“Given in Loving Memory of (Name)”;

“In Celebration of (Name)”;

“In Honor of (Name)”;

“In Honor and Memory of (Name)”;

 “In Tribute to (Name)”;

“In Appreciation of (Name)”; or

“In Grateful Appreciation to/of (Name)”**.**

The following two options may be applied to the standard wording selection:
1) Birth and death dates (full dates or just years): 2) Inclusion of Title and/or Rank and/or United States Military affiliation to the name.